



# GCFM Grant Application

## CIVIC DEVELOPMENT & HISTORIC LANDSCAPE PRESERVATION GRANTS

- Application is limited to 3 printed pages only. **No covers needed**
- Application form will not be returned.
- Send entries by mail or electronically to:  
**Leslie Frost, 31 Lowell St. Andover, MA. 01810, [frostandover@verizon.net](mailto:frostandover@verizon.net)**

### Page 1: Name of grant you are applying for:

**Civic Development** OR  **Historic Landscape Preservation**

Club Name and Town: \_\_\_\_\_

Club President: \_\_\_\_\_

District: \_\_\_\_\_ Number of club members: \_\_\_\_\_

Contact Person & Title: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Project title: \_\_\_\_\_

Amount requested: \_\_\_\_\_

Brief Summary of the project: \_\_\_\_\_

### Page 2: Please state the information as numbered.

1. Is this a new or old project? \_\_\_\_\_

Starting date \_\_\_\_\_ expect date of completion \_\_\_\_\_.

2. How does this project comply with the Grant's purpose - Civic or Historic ? \_\_\_\_\_

3. How many club members are involved and the number of volunteer hours they have given to the project. \_\_\_\_\_

4. Partnerships:

a. State the garden clubs monetary contributions \_\_\_\_\_

b. State partners and their individual monetary and in kind services contribution \_\_\_\_\_

5. Estimated project expenses:

Total cost of Project broken down as follows:

1. a. itemize plant material & cost \_\_\_\_\_

b. itemize other material & cost \_\_\_\_\_

c. itemize paid labor and cost \_\_\_\_\_

d. total cost of Project \_\_\_\_\_

2. Each partner's dollar contribution \_\_\_\_\_

3. Club's dollar contribution \_\_\_\_\_

4. itemize donated materials \_\_\_\_\_

a. club

b. each partner

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6. Maintenance plan:

a. Estimated time involved/ weekly, monthly:

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b. Estimated cost of supplies annually:

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**Page 3:**

1. Half-page sketch of landscape plan (does not have to be Professionally Drawn)

a. Neat, clear (Use different colors to denote different materials)

b. Include size (measurements) and location of area in relation to abutting buildings and streets

c. indicate Due North

2. Half-page - Photos of existing site.

a. photographs of the entire site & project's specific location

b. clearly labeled photographs & landscape plan

**Note: The Civic and Historic Grant of up to \$2,000 is a merit award. All submitted applications will be read, discussed and their projects evaluated on their inherent merit by the Committee and qualified landscape design/history professionals. If more than one application qualifies, the grant may be distributed proportionally. In that case, no less than \$500.- will be awarded to any qualified applicant.**