Creating a Canva Account

Step 1: Sign Up or Log In

- 1. Go to Canva: Open your browser and navigate to <u>Canva</u>.
- 2. **Sign Up or Log In**: Create an account or log in if you already have one. If you already have a Canvas account you can skip the below steps and log in.

Create a New Account in Canva

- 1. Go to the Canva Website
 - Open your web browser and navigate to <u>Canva</u>.
- 2. Click on "Sign Up"
 - On the homepage, click the "Sign up" button at the top right corner of the page.

3. Choose a Sign-Up Method

- You will be presented with several options to create your account. Select one.
 - **Email**: Sign up using your email address. (**Recommended**)
 - **Google**: Sign up with your Google account.
 - Facebook: Sign up with your Facebook account.
 - **Apple**: Sign up with your Apple ID.
- Sign Up Using Email (If chosen)
 - Enter Your Email Address: Type in your email address.
 - Create a Password: Enter a strong password.
 - Click "Get Started": Select the "Get started" button.
- Confirm Your Email Address (If signed up via email)
 - Check your email inbox for a confirmation email from Canva.
 - Open the email and select the confirmation link to verify your email address.
- Sign Up Using Google, Facebook, or Apple (If chosen)
 - Select the respective button (Google, Facebook, or Apple).
 - Follow the prompts to log in to your Google, Facebook, or Apple account.
 - Allow Canva to access your account information if prompted.

4. Set Up Your Profile

- Once your email is confirmed or you've logged in, you'll set up your profile.
- Enter Your Name: Type in your first and last name.
- **Choose Your Role**: Select your role or how you'll use Canva (e.g., personal, business, education, etc.).
- **Click "Continue"**: Proceed to the next step.

5. Start Using Canva

- After setting up your profile, you'll be taken to the Canva dashboard.
- You can now start creating designs using Canva's templates and tools.